



## ***Dale County Commission***

**Commission Meeting Minutes - December 10, 2019**

The Dale County Commission convened in a regular session Tuesday, December 10, 2019. The following members were present: The following members were present: Chairman Mark Blankenship; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary and District Four Commissioner Frankie Wilson. Absent: District One Commissioner Chris Carroll.

Chairman Blankenship called the meeting to order at 10:15am. Commissioner Wilson opened with the Pledge of Allegiance. Commissioner Gary followed with prayer.

### **APPROVED – AGENDA**

Commissioner McKinnon made a motion to approve the agenda.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

### **APPROVED – MEMORANDUM OF WARRANTS**

Commissioner McKinnon made a motion to approve the following Memorandum of Warrants:

- Accounts Payable Check Numbers 85318-85423.
- Payroll Check Numbers: 154636-154637.
- Direct Deposit Check Numbers: 33017-33159.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

### **APPROVED – NOVEMBER 26, 2019 MINUTES**

Commissioner Gary made a motion to approve the Minutes of the Commission Meeting on November 26, 2019.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**PROPOSED ADDENDUM**

Dale County Commission

Personnel Policies and Procedures Handbook

**November 26, 2019****Changes are in Bold**

**Purpose of Addendum: Retirees may convert unused sick leave to Retirement credit.**

**SECTION X ATTENDANCE & LEAVE****PART D TYPES OF LEAVE****No. 2 SICK LEAVE**

- B** Eligible employees will not earn any sick leave credit during any pay period in which they are in non-pay status for six (6) working days or more during the pay period. Eligible County employees may accumulate up to nine hundred sixty (960) hours. No individuals will be paid for his/her unused sick leave upon separation from County service. **Retirees have the option to convert unused sick leave to retirement credit at the time of retirement per § 36-2636.1 Code of Alabama 1975.** Any individual who leaves County employment will forfeit his/hers accumulated sick leave. However, those individuals who separate in good standing and are reemployed in a classified service position within two (2) years of their separation will have up to four hundred and eighty hours (480) of their previously accrued and unused sick leave time credited to their sick leave balance upon completion of their probationary period, if such probationary period is required.

**POSTED 11/26/2019**

Dale County Commission Approved \_\_\_\_\_

**APPROVED – PERSONNEL**

Commissioner McKinnon made a motion to approve the following:

- Andrew Laney – Road & Bridge – Certified Laborer – New Hire.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

**APPROVED – 2020 EMPLOYEE HOLIDAY SCHEDULE**

Commissioner Gary made a motion to approve the 2020 Employee Holiday Schedule. See Exhibit 1.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVED – TRAVEL REQUEST**

Commissioner Gary made a motion to approve the following:

- Derek Brewer & Drew Meacham – Road & Bridge – NACE Conference – Orange Beach, AL – April 19-23, 2019 - \$1,710.00 each.
- Four available MV clerks – Revenue – MV Meeting – Montgomery, AL – December 11, 2019 - \$147.58.
- Lisa Carnal, Brenda Robinette, David Rogers – Reappraisal – AAAO District Meeting – Opelika, AL – December 11, 2019- \$195.80.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

**APPROVED – ADDENDUM – PERSONNEL HANDBOOK**

Commissioner McKinnon made a motion to approve the addendum to the Dale County Personnel Handbook: Section X- Attendance & Leave; D- Types of Leave; 2- Sick Leave. See Exhibit 2.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

**APPROVED – GENERATOR MAINTENANCE SERVICE AGREEMENT**

Commissioner Gary made a motion to approve a Maintenance Service Agreement for with Taylor Power Systems. These generators are located at: Jail, EMA, and tower. See Exhibit 3.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVED – E-911 BOARD APPOINTMENT**

Commissioner McKinnon made a motion to approve to approve the appointment of Jonathan Kurt McDaniel to the E-911 Board with the term ending January 10, 2024.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**ANNOUNCEMENT – NEXT REGULAR MEETING**

Chairman Blankenship announced that the next regular meeting of the Dale County Commission will be Tuesday, January 14, 2020 at 10:00am.

**ADJOURNMENT: CONFIRMATORY STATEMENT**

Commission McKinnon made a motion to adjourn the meeting. Commissioner Gary seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



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Mark Blankenship, Commission Chairman

# DALE COUNTY COMMISSION

## 2020 Holiday Schedule

			10 hour employees	8 hour employees
January 1, 2019	Wednesday	New Year's Day	10	8
January 20, 2019	Monday	MLK Day	10	8
February 17, 2019	Monday	Presidents' Day	10	8
April 10, 2019	Friday	Good Friday	X	8
May 25, 2019	Monday	Memorial Day	10	8
July 3, 2019	Friday	4th of July	*	8
September 7, 2019	Monday	Labor Day	10	8
October 12, 2019	Monday	Columbus Day	10	8
November 11, 2019	Wednesday	Veterans' Day	10	8
November 26, 2019	Thursday	Thanksgiving	10	8
November 27, 2019	Friday	Thanksgiving	X	8
December 24, 2019	Thursday	Christmas Eve	10	8
December 25, 2019	Friday	Christmas	*	8
Floating Hours			X	6

\* In lieu of holiday being on Friday, 10 hour employees may take 1 day within 30 days after holiday with pay at Supervisor's discretion.

COUNTY OF DALE  
STATE OF ALABAMA

CONVERSION OF UNUSED SICK LEAVE TO RETIREMENT SERVICE CREDIT

Be it resolved that the Dale County Commission elects to come under the provisions of §36-26-36.1, Code of Alabama 1975, authorizing conversion of unused sick leave to retirement service credit.

Be it further resolved that by electing to come under the provisions of §36-26-36.1, the Dale County Commission agrees to assume the cost of benefits provided by said Act with regards to its employees who are members of the Employees' Retirement System of Alabama.

Be it further resolved that the provisions of §36-26-36.1, shall become effective January 1, 2020.

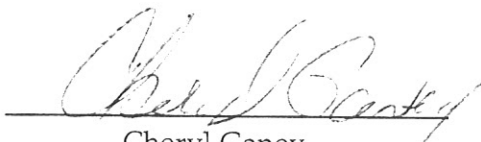
I, Mark Blankenship, Chairman of the Dale County Commission, hereby certify that the foregoing is a true and correct copy of the Resolution adopted on December 10, 2019.



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Mark Blankenship  
Chairman

Attest:



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Cheryl Ganey  
County Administrator

**PROPOSED ADDENDUM**

Dale County Commission

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**POSTED 11/26/2019****Dale County Commission Approved \_\_\_\_\_**



Taylor Power System • 6425 Rangeline Road • Theodore, Alabama 36582 • Phone (251) 443-8402 •

## Taylor Power Systems is proud to offer Industrial Preventative Maintenance Service Agreements

### OUR AGREEMENT BENEFITS:

- Priority response over non-agreement customers
- Pre-scheduled appointments
- Lower locked in rates with consistent cost over non-agreement customers
- Labor rate savings on non-maintenance related repairs
- Detailed reports from our technicians
- Consistent annual agreement dates

### Preventative Maintenance Agreement Includes:

- ❖ **Inspection Service** – includes the 40+ point inspection.
- ❖ **Basic Service** – performed annually includes:
  - 40+ Point Inspection above plus
  - System testing of air, lubricating, fuel, electrical, controls, & transfer switch.
  - Oil change with filter
  - Fuel filter change (only for diesel applications)
  - Coolant testing and treatment if radiator cooled
- ❖ **Full Service** – performed every third year includes:
  - 40+ Point Inspection plus
  - All Basic Service items plus
  - Replacement of belts and hoses
  - Replacement of battery,
  - Replacement of coolant,
  - Replacement of air filter
- ❖ **Optional Services:**
  - Load Bank Testing
  - Fuel Polishing Service
  - Megger Testing
  - InfraRed Camera Testing
  - Vibration Testing
  - Generator Rental During Scheduled Service (eliminates any possible outages)





Taylor Power System • 3750 Halls Mill Road • Mobile, Alabama 36693 • Phone (251) 443-8402 •

## STANDBY GENERATOR INDUSTRIAL MAINTENANCE SERVICE AGREEMENT

Prepared for:  
Dale County Commission  
Attention: Mr. Cajun Evans  
124 Adam's Streets  
Ozark, AL 36360

Email:

Date: December 2, 2019

I: Agreement Period: January 2, 2020 to December 31, 2020

II: Equipment:  
• See attached equipment list

III. Services: One Year Annual Agreement (Six visits per year)  
• One Basic Annual Service – see attachment  
• Three Follow Up 41-Point Inspection – see attachment

IV. Payment Terms:

You will be invoiced as each service is performed. Payment is net following receipt of invoice. No sales or use taxes are included in the pricing and will be added as applicable.

**Please do not send payment; you will be invoiced. If Purchase order is required it must be submitted before work can proceed.**

V: Activation of Agreement:

Your Signature activates this service and must be received by the agreement start date.  
Pricing is good for 60 days. No service will be scheduled until a signed agreement is received. You may mail to 3750 Halls Mill Road Mobile, AL 366939, fax to 251-443-9569 or email to



**List of equipment:**

- Generac 65521, Serial Number: 30000699057
  - One Follow Up 41-Point Inspection at \$200.00 –perform in March 2020
  - One Basic Annual Service at \$420.00 – perform in June 2020
  - One Follow Up 41-Point Inspection at \$200.00 –perform in September 2020
  - One Follow Up 41-Point Inspection at \$200.00 –perform in December 2020
- Taylor TG100, Serial Number: TP 30712
  - One Follow Up 41-Point Inspection at \$200.00 –perform in March 2020
  - One Basic Annual Service at \$560.00 – perform in June 2020
  - One Follow Up 41-Point Inspection at \$200.00 –perform in September 2020
  - One Follow Up 41-Point Inspection at \$200.00 –perform in December 2020
- Taylor TG150, Serial Number: TP 32245
  - One Follow Up 41-Point Inspection at \$200.00 –perform in March 2020
  - One Basic Annual Service at \$620.00 – perform in June 2020
  - One Follow Up 41-Point Inspection at \$200.00 –perform in September 2020
  - One Follow Up 41-Point Inspection at \$200.00 –perform in December 2020


VI: Taylor Power Systems Disclaimer:

Taylor Power Systems may or may not be the manufacturer of the equipment to which this Service/Preventative Maintenance Agreement applies. This Agreement does not modify or extend any manufacturer's originally issued warranty. Regularly scheduled service or preventative maintenance is necessary to extend the life of the equipment to which this agreement applies and make it more likely that the standby/prime power unit will provide power when needed; however, Taylor Power Systems is neither an insurer nor guarantor of the equipment or the customer's product for which power is to be provided. INCIDENTAL AND CONSEQUENTIAL DAMAGES OCCURRING AS A RESULT OF THE FAILURE OF THE EQUIPMENT IS EXPRESSLY DISCLAIMED AND THE SOLE LIABILITY OF TAYLOR POWER SYSTEMS FOR ANY WORK PERFORMED UNDER THIS AGREEMENT IS LIMITED TO THE INVOICE AMOUNT OF THE AGREEMENT.

VII: Total Agreement Price: **\$3,400.00 + applicable taxes**

**For questions on when your services will be performed or questions about service work that was done, contact the Service Salesman that handles your agreement:**

❖ **Stephen Holland 251-443-8402**

ACCEPTED BY:  DATE: 12/10/19  
*(Chairman)*





## ***Dale County Commission***

**Commission Meeting Minutes - January 14, 2020**

The Dale County Commission convened in a regular session Tuesday, January 14, 2020. The following members were present: The following members were present: Chairman Mark Blankenship; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary and District Four Commissioner Frankie Wilson. Absent: District One Commissioner Chris Carroll.

Chairman Blankenship called the meeting to order at 10:30am. Commissioner McKinnon opened with the Pledge of Allegiance. Commissioner Gary followed with prayer.

### **APPROVED – AGENDA**

Commissioner Gary made a motion to approve the agenda with the following changes:

- Remove: Tammy Sapp from Item #2- Employee- New Hire, Promotion, and Temporary.
- Add: Hire Tyler Harrington, 01/27/20 – Investigator – Full-Time.
- Add: Incentive work Request for Black Forest Park.
- Add: Petition from South Dale EMS, Inc. for EMS Funding.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

### **APPROVED – MEMORANDUM OF WARRANTS**

Commissioner McKinnon made a motion to approve the following Memorandum of Warrants:

- Accounts Payable Check Numbers 85424-85692.
- Payroll Check Numbers: 154638-154646.
- Direct Deposit Check Numbers: 33160-33444.

Commissioner Gary seconded the motion, all voted aye. Motion carried.