



Dale County Commission

Commission Meeting Minutes – July 26, 2022

The Dale County Commission convened in a regular session Tuesday, July 26, 2022. The following members were present: Chairman Steve McKinnon; District One Commissioner Chris Carroll; District Two Commissioner Donald O. Grantham; District Three Commissioner Charles W. Gary; and District Four Commissioner Frankie Wilson.

Chairman McKinnon called the meeting to order at 10:00am. Commissioner Wilson opened with the Pledge of Allegiance. Commissioner Carroll followed with prayer.

APPROVED – AGENDA

Commissioner Gary made a motion to approve the agenda with the following additions:

- Post new job description – Information Technology (IT) Technician – Risk Management.
- Travel Request.
- Sick Leave Donation.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – MEMORANDUM OF WARRANTS

Commissioner Wilson made a motion to approve the following Memorandum of Warrants:

- Accounts Payable Check Numbers 93723 – 93836.
- Payroll Check Numbers: 154826 – 154827.
- Direct Deposit Check Numbers: 421649 - 421791.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – JULY 12, 2022 & JULY 19, 2022 MINUTES

Commissioner Carroll made a motion to approve the Minutes of the Commission Meeting on July 12, 2022. Also, the Minutes of the Special Called Meeting of July 19, 2022.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED - PERSONNEL

Commissioner Gary made a motion to approve the following:

- Sheriff – New Hire – Matthew Enfinger – Deputy
- Maintenance Dept. – New Hire - Joshua Meeks – Maintenance Tech
- Solid Waste – New Hire – Heather Hutto – Solid Waste Clerk

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED - EMPLOYEE TRAVEL

Commissioner Carroll made a motion to approve the following:

- Willie Worsham – EMA – Aug 23-26, 2022 – ACCA Conference – Orange Beach, AL – Total \$1,676.76

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – EMERGENCY MASS NOTIFICATION - EMA

Commissioner Wilson made a motion to approve EMA's emergency mass notification agreement. See Exhibit 1.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – 2021 HAZARD MITIGATION PLAN - EMA

Commissioner Grantham made a motion to approve the EMA 2021 Hazard Mitigation Plan. See Exhibit 2.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – EMS DISTRIBUTION – APRIL-JUNE, 2022

Commissioner Gary made a motion to approve the EMS distribution for April-June, 2022. See Exhibit 3.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – HAVA GRANT

Commissioner Carroll made a motion to approve the HAVA grant. See Exhibit 4.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – JUSTICE ASSISTANCE GRANT

Commissioner Gary made a motion to approve the Justice Assistance Grant (JAG) for Wiregrass Aviation Support Program. See Exhibit 5.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – BOARD APPOINTMENT – AG PLEX ARENA AUTHORITY

Commissioner Carroll made a motion to approve the following:

- Change the designation of Place 2, Seat 1 from “USDA” to “Member-At-Large”
- Len Windham be transferred from his current position of Place 4, Seat 2 (Young Farmer’s) to Place 2, Seat 1 (Member-At-Large).

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

TABLED – PERSONNEL - COST OF LIVING RAISE

Commissioner Grantham made a motion to table a cost of living raise and budget amendments.

Commissioner Carroll seconded the motion, Commissioners Grantham, Carroll, and Gary voted aye. Commissioner Wilson vote nay. Motion carried.

APPROVED – NEW JOB DESCRIPTION

Commissioner Gary made a motion to approve to post a new job description: Information Technology (IT) Technician-Risk Management. See Exhibit 6.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED - EMPLOYEE TRAVEL

Commissioner Grantham made a motion to approve the following:

- Revenue – Nicole Peters – July 27-29, 2022 – Motor Vehicle Title Class - \$775.05 – Montgomery, AL.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – SICK LEAVE DONATION

Commissioner Grantham made a motion to approve to the sick leave donation for Angela Munn.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman McKinnon announced that the next regular meeting of the Dale County Commission will be Tuesday, July 26, 2022 at 10:00am.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commission Gary made a motion to adjourn the meeting. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



Steve McKinnon, Chairman

*Asher Group Services Agreement for
Hyper-Reach™ Customers*

This agreement is made between **Asher Group**, 3300 Monroe Avenue, Suite # 317, Rochester, NY 14618, and **Dale County EMA**, 168 South Merrick Avenue, Ozark, AL 36361 (“Customer”).

Whereas Asher provides mass emergency notification services (“Services”) and will make Services available to Customer under the following terms and conditions:

1) Services

Services are described in Exhibit A – Description of Services. Services shall be available as described in Section 3 below.

2) Cost of Services

Services provided to Customer shall be billed according to the pricing schedule: See Exhibit B - Cost of Services.

3) Service Availability

Services shall be available 24 hours a day, 7 days a week, except for: (i) planned downtime (“Scheduled Downtime”) for which Asher shall provide a minimum of 8 hours prior notice and shall normally but not necessarily schedule within the interval from 6:00 p.m. Friday to 3:00 a.m. Monday, Eastern Time) or (ii) any unavailability caused by circumstances beyond Asher’s reasonable control, including without limitation, acts of God, acts of government, floods, fires, earthquakes, civil unrest, acts of terror, strikes or other labor problems, internet service provider failures or delays, or denial of service attacks (“Emergency Downtime”), and (iii) software or other failures which interrupt services. In the case of such failures, Asher warrants that it will use its best commercially reasonable efforts to correct such failures as quickly as possible.

4) Limited Warranty; Disclaimers of Warranty

Asher represents and warrants that the Services, under normal operation and when used as authorized herein, will perform substantially in accordance with the Description of Services during the Term.

Asher’s sole obligation and Customer’s exclusive remedy for any breach of the above warranty is limited to Asher’s commercially reasonable efforts to correct the non-conforming Services at no additional charge to Customer. Save as specifically set out herein, Asher will not be responsible for any incidental, special or consequential damage sustained or suffered by Customer in any way arising out of or referable to Services provided under this Agreement, so long as such damages were not caused by wrongful misdoing or gross negligence on the part of Asher.

Hyper-Reach Service Agreement

EXCEPT AS WARRANTED IN THIS SECTION, ASHER HEREBY DISCLAIMS ALL WARRANTIES, CONDITIONS, GUARANTIES AND REPRESENTATIONS RELATING TO THE SERVICES, EXPRESS AND IMPLIED, ORAL OR IN WRITING, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND WHETHER OR NOT ARISING THROUGH A COURSE OF DEALING. THE SERVICES ARE NOT GUARANTEED TO BE ERROR-FREE OR UNINTERRUPTED. EXCEPT AS SPECIFICALLY PROVIDED IN THIS AGREEMENT, ASHER MAKES NO WARRANTIES OR REPRESENTATIONS CONCERNING THE COMPATIBILITY OF SOFTWARE OR EQUIPMENT OR ANY RESULTS TO BE ACHIEVED THEREFROM.

5) Payments

All charges shall be paid to Asher within 30-day terms, net from date of invoice. Any overdue invoice shall be subject to a one and one-half percent (1.5%) late charge for each full or part month (on a prorated basis) during which payment is outstanding. Upon request by Customer, Asher shall promptly provide written details for any such amounts that are in dispute ("Disputed Amounts"), which such Disputed Amounts shall only be subject to late charges in accordance with the following provision. In the event it is determined any Disputed Amounts are due and payable, Customer shall promptly remit such payment, including late fees from the time in which fees were confirmed in writing and the date in which Asher received payment for such fees in full (on a prorated basis). Both parties agree to use commercially reasonable efforts to resolve any Disputed Amounts within thirty (30) business days of Customer first being invoiced.

6) Force Majeure

Any delay in the performance of any duties or obligations of either party will not be considered a breach of this Agreement if such delay is caused by a labor dispute, shortage of materials, fire, earthquake, flood, severe weather, malicious computer or internet virus, worm, attack, hack, or any other event not reasonably foreseeable by, and beyond the control of a party, provided that such party uses commercially reasonable efforts, under the circumstances, to notify the other party of the circumstances causing the delay and to resume performance as soon as possible.

7) Term and Termination

The Services shall be deemed to start on the date the Customer is authorized to "go live" with the Services for production purposes, (the "Start Date"), and shall continue for a minimum of 12 months thereafter (the "Initial Term"), and then indefinitely until terminated in accordance with the provisions hereof (the "Term").

7.1 After the Initial Term and each subsequent term, this Agreement shall automatically renew for an additional period of 12 months ("Renewal Term"). Either party may terminate the Agreement for convenience upon ninety (90) days prior written notice of the Renewal Term, but not before all amounts due are fully paid.

7.2 Either party may suspend or terminate the Services or the Agreement upon a material breach of the Agreement by the other party if such breach is not cured within fifteen (15) days after receipt of

Hyper-Reach Service Agreement

written notice.

7.3 In the event that either party becomes insolvent, makes a general assignment for the benefit of creditors, is adjudicated as bankrupt or insolvent, commences a case under applicable bankruptcy laws, or files a petition seeking reorganization, the other party may choose to terminate the Agreement immediately upon written notice.

7.4 If this Agreement is terminated for any reason, (a) within thirty (30) days Customer shall pay Asher all fees accrued for the Services prior to the date of termination; (b) Customer's right to access and use the Services shall be revoked and be of no further force or effect; and (c) all provisions in the Agreement, which by their nature are intended to survive termination shall so survive.

8) Default

Upon default of payment, but subject to the provisions for Disputed Amounts in Section 5 above, Asher reserves the right to discontinue further Service to Customer. Regardless of the foregoing, Asher must provide written notice to Customer of any such failure to make payment and provide Customer not less than 30 days to cure such default. Asher is not responsible for any damages to Customer resulting from such suspension, discontinuation or termination of service, so long as the 30-day cure period has been granted to Customer.

9) Confidentiality

Each party expressly acknowledges and understands that it may have access to Confidential Information belonging to the other party.

9.1 "Confidential Information" means all information that (a) derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use, or (b) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy, or (c) is disclosed in a manner whereby the disclosing party reasonably communicated, or the receiving party should reasonably have understood, that the information is considered by the disclosing party to be confidential, whether or not the specific designation "confidential" or any similar designation is used, including, without limitation, all reports, information and data in whatever form, regarding a disclosing party's sales, customers and prospects, usage statistics, product pricing, business plans, suppliers, costs, operations, trade secrets, strategies, know-how, source code, obfuscated code, and object code.

9.2 Notwithstanding the previous sentence, "Confidential Information" does not include any information which (a) at the time of disclosure or thereafter is generally available to and known by the public other than as a result of an improper disclosure directly or indirectly by the receiving party; (b) was or becomes available to the receiving party on a non-confidential basis from a source other than the parties hereto provided that such source is not at the time of disclosure bound by a confidentiality or other nondisclosure agreement with either of the parties hereto or is not otherwise prohibited from transmitting the information to the receiving party by a contractual, legal or fiduciary obligation; or (c) the receiving party can demonstrate is independently acquired or developed by the receiving party without violating any of the receiving party's obligations under this Agreement.

Hyper-Reach Service Agreement

9.3 Each party as a receiving party agrees that the Confidential Information disclosed to it by the disclosing party (a) will be kept confidential by the receiving party, its affiliates, and their respective directors, officers, employees, agents, consultants, advisers, or other representatives, including legal counsel, accountants and financial advisers (“Representatives”) and (b) without limiting the foregoing, will not be disclosed by the receiving party or the receiving party’s Representatives to any person except with the specific prior written consent of the disclosing party, or except as expressly otherwise permitted by the terms of this Agreement. Each receiving party further agrees that the receiving party and the receiving party’s Representatives will not copy, use or disclose any of the Confidential Information for any reason or purpose other than as expressly authorized herein.

10) Governing Law and Arbitration

This Agreement will be governed by and construed in accordance with the laws of the State of New York. Any dispute between the parties arising out of or related to this Agreement will be resolved by three arbitrators in accordance with the Commercial Arbitration Rules of the American Arbitration Association in New York. An arbitrator shall be selected by each of the parties (which arbitrator shall have no direct or indirect interest in or relationship to the parties) and the two arbitrators selected by the parties shall select a third mutually agreeable arbitrator. The parties shall each pay one-half (1/2) of the costs and expenses of the arbitrators and each shall separately pay its respective counsel fees and expenses. The decision and award of the arbitrators will be final and binding and the award so rendered may be entered in any court having jurisdiction of the matter.

11) Notice

All notices and communications required or permitted under this Agreement shall be in writing and shall be delivered in person, sent by overnight delivery, or sent via email, with confirmation of receipt, to the addresses and email addresses set forth below, or to any other address, as such party will designate in a written notice to the other party hereto. All notices sent pursuant to the terms of this section will be deemed received if personally delivered, then on the date of delivery, if by overnight delivery or email, on the date of confirmation of receipt.

If to Asher:

Attn: Samuel Asher

Email Address: support@ashergroup.com

Physical Address: Sam Asher Computing Services, Inc.

3300 Monroe Avenue, Suite # 317

Rochester, NY 14618

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If to Customer: Dale County EMA

Attn: Willie Worsham

Email Address: daleema@dalecountyal.org

Physical Address: 168 South Merrick Avenue, Ozark, AL 36361

12) Relationship of the Parties

Nothing contained herein will be deemed to create a partnership, joint venture, agency or Employment relationship between the parties hereto. Neither party is authorized to enter into any contract or commitments on behalf of the other, or assume any obligation for, or otherwise bind the other party financially or otherwise, nor will it represent that it has such authority. Each party is acting hereunder as an independent contractor.

13) Taxes

Client shall pay all applicable sales, use and value added taxes (local, state, county, federal or national).

14) Assignment

Except as expressly stated otherwise in this Agreement, neither party may assign, delegate, sublicense or otherwise transfer any rights or duties under this Agreement without the prior written consent of the other party, such consent not to be unreasonably withheld, conditioned or delayed. Notwithstanding the above, either party may assign this Agreement to (i) an entity that purchases all or substantially all of the assets or a distinct business line (or operating unit) of such party, a third party that such party will be merged into pursuant to a merger, or a third party in connection with a corporate reorganization; or (ii) a parent, affiliate or subsidiary of such party whereby such parent, affiliate or subsidiary is at least in 50% (fifty percent) common interest with one another. Any assignment shall be preceded by notice of the assignment provided to the other party at least 5 days prior to the consummation of the applicable transaction. Any attempted assignment, delegation, sublicense or other transfer by either party in violation of this Agreement shall have no force or effect.

15) Waiver

None of the terms of this Agreement will be deemed to be waived or modified except by an expressed Agreement in writing signed by both parties. The failure of a party hereto in enforcing any of its rights under this Agreement will not be deemed a continuing waiver or modification by such party of any of its rights under this Agreement.

16) Severability

If any provision of this Agreement is for any reason declared to be invalid, the validity of the remaining provisions will not be affected thereby.

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17) Entire Agreement

This Agreement constitutes the entire agreement between parties. No alteration or amendment shall be effective unless in writing and executed by both parties. In particular, no oral statement or representation made by either party or any representation shall be effective unless reduced to writing and incorporated into this Agreement.

18) Counterparts

This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original of this Agreement; and all of which when taken together, shall be deemed to constitute one and the same instrument. The parties further agree to be bound by a facsimile or an electronic scanned copy of their respective signatures. IN WITNESS WHEREOF this Agreement has been executed by the parties as of the day and date first written above.

Asher

Asher Customer

I have authority to bind the corporation

Signature Steve McKinnon
I have authority to bind the corporation

Print Name

Steve McKinnon
Print Name

Title

Chairman
Title

Date

07-26-22
Date

Exhibit A - Description of Services

1) Service

Provide access to Hyper-Reach notification system, which enables the Client to instantly send messages via multiple channels to any number of recipients. Hyper-Reach service will commence on the activation date indicated below, or two (2) weeks after the signing of this agreement and receiving set up data. The system will be available to the Client 24 hours a day, seven (7) days a week from and after that date.

2) Deliverables

- Access to Hyper-Reach website for account creation and management, contact list management, and reviewing reports.
- Access to the Hyper-Reach IVR system to initiate campaigns, record messages and review reports.

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- Access to the Hyper-Reach Launch App via iOS or Android device
- Access to the Accu-Reach Targeting Tool with Google maps
- Access to IPAWS (WEA from cell towers)
- Automated Weather Alerts

3) Performance

The system can make up to seven (7) attempts (if necessary) to contact each recipient. The system is currently scaled to deliver over 100,000 messages per hour, and over 100,000 SMS (text) per hour.

Exhibit B – Cost of Services

Services provided to Client shall be billed according to the following:

Service	Cost	Description
Standard Notification System	Included with Package Pricing	Includes web access, maintenance, security, upgrades, and web training.
Automated Weather Alerts	Included with Package Pricing	Automated service to alert the public of severe weather warnings. (based on community signup)
Mapping	Included with Package Pricing	Google maps integrated with landline phone data and GIS mapping.

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<p>IPAWS functionality</p>	<p>Included with Package Pricing</p>	<p>Functionality will be activated once Client is certified by FEMA and Hyper-Reach has your credentials.</p>
<p>On-Site Training (1/2 day) (OPTIONAL)</p>	<p>\$600 (plus travel)</p>	<p>Up to 4 hours of in-person training.</p>
	<p style="text-align: center;">Package Pricing</p>	
<p>Emergency Mass Notification</p>	<p>\$10,500.00 annually</p>	<p>Package Includes:</p> <ul style="list-style-type: none"> ● Hyper-Reach ● Community Signup ● IPAWS alerts ● Automated Weather Alerts (based on community signup) ● Accu-Reach Targeting Tool ● Web Training ● Marketing Support ● Unlimited minutes

Estimated Activation Date: _____ / _____ / _____

Dale County, Alabama

DALE COUNTY, AL RESOLUTION NO. 2022-07-26-01

A RESOLUTION OF DALE COUNTY ADOPTING THE

Southeast Alabama Regional Multi-Jurisdictional Hazard Mitigation Plan, August 2021

WHEREAS the Dale County Commission recognizes the threat that natural hazards pose to people and property within Dale County, AL; and

WHEREAS Dale County, AL has prepared a multi-hazard mitigation plan, hereby known as Southeast Alabama Regional Multi-Jurisdictional Hazard Mitigation Plan, August 2021 in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS Dale County Emergency Management Plan, identifies mitigation goals and actions to reduce or eliminate longterm risk to people and property in Dale County, AL from the impacts of future hazards and disasters; and

WHEREAS adoption by the Dale County Commission demonstrates their commitment to the hazard mitigation and achieving the goals outlined in the Dale County Emergency Management Plan,

NOW THEREFORE, BE IT RESOLVED BY THE Dale County Commission, Dale County, Alabama,

ADOPTED by a vote of 4 in favor and 0 against, and 0 abstaining, this 26 day of 26 July, 2022.

By: Steve McKinnon

STEVE MCKINNON
COMMISSION CHAIR

APPROVED AS TO FORM:
By: Cheryl Ganey

CHERYL GANEY
DALE COUNTY ADMINISTRATOR

EMS FUNDS April - June, 2022 DISTRIBUTION

ARITON	\$	3,401.75	705-23600-000
DALEVILLE	\$	14,148.05	705-23600-000
ECHO	\$	11,668.00	705-23600-000
LEVEL PLAINS	\$	1,500.00	705-23600-000
MARLEY MILLS	\$	3,401.75	705-23600-000
OZARK EMS	\$	17,008.75	705-23600-000
SO DALE EMS	\$	14,865.65	705-23600-000

\$65,993.94

ALABAMA STATE CAPITOL
600 DEXTER AVENUE
SUITE S-105
MONTGOMERY, AL 36130



(334) 242-7200
FAX (334) 242-4993
WWW.SOS.ALABAMA.GOV
JOHN.MERRILL@SOS.ALABAMA.GOV

JOHN H. MERRILL
SECRETARY OF STATE

County Contact Information

County: DALE

Mailing Address: P.O. BOX 580
OZARK, AL 36361

Name of Primary Contact: SHARON A. MICHALIC

Direct Telephone Number: (334) 774-2754 EXT: 2632

Email: smichalic@aol.com or probatejudge@dalecountyal.org

Items Requested for Remuneration

Please complete this section indicating the item(s) and the reasoning your county's elections will benefit from the acquisition of the item(s). In order to be eligible to receive funds, you must complete all areas in this section. Remember to provide a picture or rendering of the property.

Items [Property or Services] to be Purchased with Concise Description	Cost of Items [Property or Services]	Reason for Purchase
KCS, Keet Consulting Services, LLC	\$19,600.00	GIS Services & Services District Creation/Geocoding GIS Maintenance & Support Services
TOTAL:	\$19,600.00	

**Please provide details for each non-repeating item for which you are seeking reimbursement
Make additional pages if necessary**

Total Request & Certification

Total Amount of Remuneration Request
\$ 19,600.00

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As the Probate Judge and the chief election official for           Dale           County, I submit this Application for Helping America Vote Act (HAVA) County Remuneration. By signing this application, I certify that all information contained herein is accurate and complete to the best of my knowledge, that all state purchasing and/or bid laws and/or local purchasing regulations have been strictly followed related to the proposed purchase(s), and that the amount for which I am seeking remuneration will be spent only on items already pre-approved for purchase by the Secretary of State's Office (Pub. L. 107-252). I acknowledge that any misrepresentation of truth or accuracy may require that all grant monies awarded to, or properties acquired by, the county be returned to the Alabama Secretary of State's Office or the United States Election Assistance Commission and that any other penalties provided by Federal and State law may apply.

Name of Probate Judge:           Sharon A. Michalic            
 Signature:           *Sharon A. Michalic*            
 Date:           July 18, 2022          

Sworn and subscribed before me this 18 day of July, 2022.  
 My commission expires the 15 day of March, 2026.



          *Keisha W. Johnson*            
 Signature of Notary Public  
          Keisha W. Johnson            
 Printed name of Notary Public

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2501 Meadowview Lane
Suite 202
Pelham, AL 35124

A Spatial Solutions Company

Dale County Board of Registrars VAM Proposal



GIS Services and Support

Description:

In response to request of the Dale County, KCS is happy to provide this cost proposal addressing the following:

- District Creation (Mapping)
- Precinct Part Creation
- Processing Multi-Source Addressing
- Upload into ES&S (Registrar Office)
- GIS Maintenance & Support Services



District Creation (Mapping) - KCS will manipulate district polygon boundaries to coincident boundary lines. These layers must be provided to KCS in digital or paper format. Interaction with county staff may be required during this process. Upon completion of this critical initial step, all coincident boundary map lines must be approved by Dale County prior to initiating the GeoCoding Voter Registration process.

GeoCoding Voter Registration Geocoding voters' addresses is the best way to maintain an accurate and up-to-date voter registration system. With the help of GIS, the geocoding process assigns latitude and longitude coordinates to each address, thereby standardizing how voters' addresses are represented in a registered voter file. Addresses are then matched against streets on a digital map. KCS utilizes best practice techniques in the multi-source address process to ensure accuracy. After mapping voters' locations, precinct and district boundaries can be overlaid or redrawn while keeping an accurate account of voter assignments. Voter precinct parts auto generate from the district boundaries. KCS will assign each individual precinct part number. Addressing layer data will be provided by Dale County GIS. KCS will not manipulate the data. Results will be as accurate as the data provided. KCS will provide a general file to import and override existing precinct parts. Interaction with the county's current voter registration software vendor will be required.

The county's current vendor (ES&S) requires the following file format to be adhered to in order to import into their system:

Tab-delimited txt file with the following data fields:

- City (25)
- Street pre-directional (2)
- Street name (30)
- Street Type Code (4)
- Street post-directional (2)
- Precinct Code (7)
- Group Code (3)
- Zip Code (5)
- Map ID number (10)
- Edit Code (1)
- District List (...)

Once imported, logistics between the Board of Registrars' Office and the entities responsible for maintaining addresses for ongoing maintenance must be set forth.



GIS Maintenance & Support Services – GIS Maintenance and Support Services covers all aspects of support, management, upgrades and periodic updates related to the GIS component of the ES&S Voter Registration software for the Board of Registrars’ Office. This does not include any application design or development.

GIS Services & Support - COST

Description	Price per Unit	Units	Totals
District Creation/ GeoCoding *(One-time fee)	\$10,000.00*	1	\$10,000.00
GIS Maintenance & Support Services (Monthly)	\$800.00	12	\$9,600.00
Total			\$19,600.00

Conclusion – It is KCS’s goal to make this process as smooth and straightforward as possible. Within one month, KCS expects to have the process completed for updating the street file in ES&S.

If you have any questions, please do not hesitate to call or email. Thank you for the opportunity to provide you this proposal.

Phil Nix
 Keep Consulting Services, LLC
 2501 Meadowview Lane, Suite 202
 Pelham, AL 35124
pnix@kcsgis.com
www.kcsgis.com
 Office: 205-620-9843
 Mobile: 251-802-7047

AGREEMENT FOR GIS SERVICES AND SUPPORT

THIS AGREEMENT ("Agreement") is made this 12th day of July, 2022, by and between **KEET CONSULTING SERVICES, LLC**, an Alabama limited liability company ("KCS"), and the **DALE COUNTY COMMISSION** ("the Client").

RECITALS

WHEREAS, the Client, in its desire to make provision for GIS Services and Support, for the benefit of the citizens of Dale County AL; and

WHEREAS, the Client has agreed to allow KCS to perform certain services in connection therewith.

NOW, THEREFORE, in consideration of the promises and covenants contained herein, and for good and valuable consideration, receipt of which is hereby acknowledged, the parties, intending to be legally bound hereby, agree as follows:

1. Proposal. This Agreement includes the terms and conditions of the "Proposal" attached hereto, all of which, including but not limited to the description of GIS Services and Support for the Board of Registrars with cost overview, are incorporated herein by reference.

2. Term and Termination.

(a) The contract period shall begin on the date this **Agreement is formally approved by the Client and shall continue for a period of 3 years**, unless otherwise terminated or extended in accordance with the terms of this Agreement.

(b) This Agreement may be terminated: (i) by either party upon one (1) year written notice; (ii) by the Client in the event KCS makes a general assignment for the benefit of creditors, files a voluntary petition in bankruptcy or for reorganization or arrangement under the bankruptcy laws, if a petition in bankruptcy is filed against KCS, or if a receiver or trustee is appointed for all or any part of the property or assets of KCS; or (iii) by a written agreement executed by the parties.

(c) Upon any termination or expiration of this Agreement, KCS shall immediately deliver to the Client all copies of confidential information in the possession, custody or control of KCS.

(d) In the event this Agreement is terminated, the Client shall pay KCS for all services and work undertaken in performance of its obligations hereunder up to the date of termination. In addition, where applicable, there were discounts applied for multi-year terms of services and support fees are also subject to payment. Such payment is due and payable upon the submission to the Client of: (i) a properly payable invoice; (ii) a detailed record that documents the extent to which performance of services was completed through such date of termination; and (iii) written certification of compliance with Section 2(c).

3. Performance of Services. During the term of this Agreement and any extension or renewal thereof, KCS agrees to perform the services set forth herein and in the Proposal in accordance with the provisions thereof.

4. Payment Terms.

(a) The Client shall pay KCS for the services hereunder the amounts set forth on the Proposal attached hereto

(b) The amounts stated in the Proposal attached hereto include all taxes, duties and levies of any governmental entity, exclusive of taxes on KCS's net income, and KCS shall be solely responsible for any such taxes, duties or levies.

(c) The Client agrees that amounts of all properly payable invoices shall be due and payable within thirty (30) days after receipt. In the event the Client disputes the amount charged, services completed, or whether such invoice is properly payable, the amount of such invoice will not be due and payable until the parties resolve the dispute.

5. Warranties.

(a) KCS Warranty. KCS warrants to the Client that: (i) KCS has the right and authority to enter into and perform its obligations under this Agreement; (ii) KCS shall perform the services in a workmanlike manner; (iii) the services, throughout the term of this Agreement shall conform substantially to the provisions of this Agreement and as set forth in the Proposal attached hereto; and (iv) the services and materials provided shall not contain any content, data, work, materials, link, advertising or services that actually or potentially violate any applicable law or regulation or infringe or misappropriate any proprietary, intellectual property, contract or tort right of any person.

(b) The Client represents and warrants to KCS that: (i) the Client has the power and authority to enter into and perform its obligations under this Agreement; and (ii) the content of the Client's application does not and shall not contain any content, materials, data, work, trade or service mark, trade name, link, advertising or services that actually or potentially violate any applicable law or regulation or infringe or misappropriate any proprietary, intellectual property, contract or tort right of any person.

6. LIMITATION OF LIABILITY. NOTWITHSTANDING ANY OTHER PROVISION HEREOF, NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING LOSS OF PROFIT OR GOODWILL, FOR ANY MATTER ARISING OUT OF OR RELATING TO THIS AGREEMENT OR ITS SUBJECT MATTER, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE EVEN IF EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

7. General.

(a) The parties and their respective personnel, are and shall be independent contractors and neither party by virtue of this Agreement shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party.

(b) Neither party may assign any of its rights, duties or obligations under this Agreement to any person or entity, in whole or in part, and any attempt to do so shall be deemed void and/or a material breach of this Agreement.

(c) No waiver of any provision hereof or of any right or remedy hereunder shall be effective unless in writing and signed by the party against whom such waiver is sought to be enforced. No delay in exercising, no course of dealing with respect to, or no partial exercise of any right or remedy hereunder shall constitute a waiver of any other right or remedy, or future exercise thereof.

(d) If any provision of this Agreement is determined to be invalid under any applicable statute or rule of law, it is to that extent to be deemed omitted, and the balance of the Agreement shall remain enforceable.

(e) All notices shall be in writing and shall be deemed to be delivered when received by certified mail, postage prepaid, return receipt requested, or when sent by facsimile or e-mail confirmed by call back. All notices shall be directed to the parties at their respective addresses or to such other address as either party may, from time to time, designate by notice to the other party.

(f) No amendment, change, waiver, or discharge hereof shall be valid unless in writing and signed by both parties.

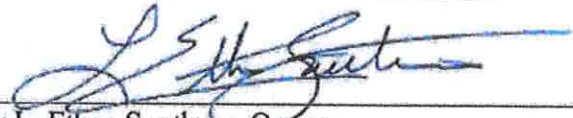
(g) This Agreement shall be governed in all respects by the laws of the State of Alabama without regard to its conflict of laws provisions.

(h) The respective rights and obligations of the parties under Sections 2(c), 2(d) and 7 shall survive any termination or expiration hereof.

(i) This Agreement, together with the Proposal which is incorporated by reference, constitutes the complete and exclusive statement of all mutual understandings between the parties with respect to the subject matter hereof, superseding all prior or contemporaneous proposals, communications and understandings, oral or written.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date first set forth above.

KEET CONSULTING SERVICES, LLC



By L. Ethan Southern, Owner

DALE COUNTY, AL



By Dale County Chairman, Steve McKinnon

RESOLUTION NO. 2022-222

WHEREAS, the Bureau of Justice Assistance under the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) has awarded a joint grant to the Dothan Police Department and Houston County Sheriff's Office in the amount of \$68,280.00 to support a broad range of activities to investigate, prevent and control crime based on local law enforcement needs and conditions; and

WHEREAS, the Dothan Police Department elects to share their portion with the Dale County Sheriff's Office, Wiregrass Aviation Support Program (WASP).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Dothan, Alabama, as follows:

Section 1. That the City of Dothan applies for and accepts funding from the United States Department of Justice (USDOJ), Bureau of Justice Assistance under the 2022 Edward Byrne Memorial Justice Assistance Grant Program for the purchase of law enforcement technology advancement and equipment in the amount of \$68,280.00, \$56,360.88 for the City of Dothan to be shared with Dale County for the Wiregrass Aviation Support Program (WASP), and \$9,870.72 for Houston County. The USDOJ requires \$2,048.40 (3%) set aside for National Incident-Based Reporting System (NIBRS) non-compliance.

Section 2. That the City of Dothan enters into an inter-local agreement with Houston and Dale County to accept funding from the United States Department of Justice, Bureau of Justice Assistance under the 2022 Edward Byrne Memorial Justice Assistance Grant Program, which said agreement follows:

OPPORTUNITY ID
O-BJA-2022-171368

THE STATE OF ALABAMA

COUNTY OF HOUSTON

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF DOTHAN, ALABAMA AND
COUNTY OF HOUSTON, ALABAMA AND
COUNTY OF DALE, ALABAMA**

2022 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 19th day of July 2022, by and between the COUNTY of HOUSTON, Alabama, COUNTY of DALE, and the CITY of DOTHAN, Alabama, acting by and through its governing body, City Board of Commissioners and County Board of Commissioners.

WHEREAS, this Agreement is made under the authority of Section 34 U.S.C. § 10156(d) (4). According to the JAG program statute, a “disparity” may exist between the funding eligibility of a county and its associated municipalities; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS, the COUNTY of Houston, COUNTY of Dale, and the CITY of Dothan hereby set-aside 3% (\$2,048.40) as required for all jurisdictions that are not currently in compliance with the National Incident-Based Reporting System (NIBRS).

WHEREAS, the COUNTY of Houston agrees to accept \$9,870.72 of the allocated JAG funding that will be utilized to purchase and install six (6) in-car video camera systems for law enforcement use. The COUNTY will be responsible for purchasing and maintaining the County equipment on this grant. The total estimated cost for this equipment is \$21,990.00. The COUNTY agrees to pay equipment costs above their grant award, approximately \$12,119.28. The COUNTY shall submit a copy of paid invoice(s) to the CITY for reimbursement. The CITY will request a drawdown of grant funds and upon receipt of grant funds shall reimburse the COUNTY; and

WHEREAS, the CITY agrees to retain \$56,360.88 of the remaining JAG funding that will be utilized to purchase a radio package for the helicopter owned and operated by the COUNTY of Dale. The CITY is a partner with the COUNTY of Dale through the Wiregrass Aviation Support Program (WASP) for the purpose of providing regional law enforcement flight operations. The COUNTY of Dale will be responsible for purchasing and maintaining the equipment on this grant. The total estimated cost for this equipment is \$59,785.35. The COUNTY shall submit a copy of paid invoice(s) to the CITY for reimbursement. The CITY will request a drawdown of grant funds and upon receipt of

grant funds shall reimburse the COUNTY. The CITY will be the administrator of the grant. The CITY agrees to pay equipment costs above their grant award purchased for the COUNTY of Dale utilizing police seizure funds, approximately \$3,424.47; and

WHEREAS, nothing in the performance of this Agreement shall impose any liability for claims against the other. Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party. The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

COUNTY OF HOUSTON, ALABAMA

CITY OF DOTHAN, ALABAMA

Houston County Chairman
Mark Culver

Mayor Pro tem
Mark Saliba
David L. Crutchfield

Date Signed

7-19-2022

Date Signed

COUNTY OF DALE, ALABAMA

ATTEST:

Dale County Chairman
Steve Mckinnon

City Clerk
Wendy Shiver

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Houston County Attorney

City Attorney

Dale County Attorney

OPPORTUNITY ID
O-BJA-2022-171368
Eligible Allocation: \$68,280

MEMORANDUM OF UNDERSTANDING

Between the

**CITY OF DOTHAN, ALABAMA AND
COUNTY OF HOUSTON, ALABAMA AND
COUNTY OF DALE, ALABAMA**

2022 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

This Memorandum of Understanding (MOU) is made and entered into on this 19th day of July 2022, by and between Sheriff Donald Valenza of the COUNTY of HOUSTON, Alabama, Sheriff Wally Olson of the COUNTY of DALE, and Chief of Police William E. Benny of the CITY of DOTHAN, Alabama.

Sheriff Donald Valenza for the COUNTY of Houston, Sheriff Wally Olson of the COUNTY of Dale, and Chief of Police William E. Benny for the CITY of Dothan hereby set-aside 3% as required for all jurisdictions that are not currently NIBRS compliant, \$305.28 COUNTY of Houston and \$1,743.12 CITY of Dothan.

As determined by JAG formula, the remaining direct allocation of \$9,870.72 is awarded to the COUNTY of Houston and the remaining \$56,360.88 is awarded to the CITY of Dothan to be shared with the COUNTY of Dale for the Wiregrass Aviation Support Program (WASP).


The CITY will be the administrator/fiscal agent of the grant.


An Interlocal Agreement shall be entered between the COUNTIES and the CITY acting by and through its governing bodies, the Board of Commissioners, and submitted with the grant application.


Each party to this Agreement will be responsible for its own actions providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of services by the other party.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

By entering into this MOU, the parties do not intend to create any obligations express or implied other than those set out herein.


Houston County, Alabama
Sheriff
Donald Valenza


Dale County, Alabama
Sheriff
Wally Olson


City of Dothan, Alabama
Chief of Police
William E. Benny

7-13-22
Date Signed

7/14/22
Date Signed

7/13/2022
Date Signed

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Justice Assistance Grant Program FY 2022 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2022 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.


Signature of Chief Executive of the Applicant Unit of Local Government

7/19/2022
Date of Certification

Mark Saliba David L. Crutchfield
Printed Name of Chief Executive

Mayor
Title of Chief Executive

City of Dothan, Alabama
Name of Applicant Unit of Local Government

2022 Alabama LOCAL JAG ALLOCATIONS

Listed below are all jurisdictions in the state that are eligible for FY 2022 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the JAG Technical report here: <https://bjs.ojp.gov/library/publications/justice-assistance-grant-jag-program-2021> and current JAG Frequently Asked Questions here: <https://bja.ojp.gov/program/jag/frequently-asked-questions>.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Direct allocations are listed alphabetically below the shaded, disparate groupings.
- (3) Counties that have an asterisk (*) under the "Direct Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
AL	PIKE COUNTY	County	*	
AL	TROY CITY	Municipal	\$19,874	\$19,874
AL	RUSSELL COUNTY	County	*	
AL	PHENIX CITY	Municipal	\$20,632	\$20,632
AL	SHELBY COUNTY	County	*	
AL	CALERA CITY	Municipal	\$18,397	\$18,397
AL	TALLADEGA COUNTY	County	*	
AL	TALLADEGA CITY	Municipal	\$12,052	\$12,052
AL	TALLAPOOSA COUNTY	County	*	
AL	ALEXANDER CITY	Municipal	\$26,937	\$26,937
AL	TUSCALOOSA COUNTY	County	\$17,479	
AL	TUSCALOOSA CITY	Municipal	\$49,405	\$66,884
AL	AUBURN CITY	Municipal	\$19,075	
AL	BALDWIN COUNTY	County	\$22,348	
AL	BESSEMER CITY	Municipal	\$51,959	
AL	BLOUNT COUNTY	County	\$26,857	
AL	CHILTON COUNTY	County	\$14,207	
AL	FAIRFIELD CITY	Municipal	\$13,848	
AL	HOOVER CITY	Municipal	\$10,256	
AL	LEE COUNTY	County	\$28,015	
AL	LIMESTONE COUNTY	County	\$16,601	
AL	MADISON CITY	Municipal	\$14,766	
AL	OPELIKA CITY	Municipal	\$14,247	
AL	PRICHARD CITY	Municipal	\$16,162	
AL	ST CLAIR COUNTY	County	\$16,202	
AL	TARRANT CITY	Municipal	\$10,775	
	Local total		\$1,846,184	

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Dothan Police Department"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="63-6001243"/>	* c. UEI: <input type="text" value="V5AGXV9K8JM8"/>	
d. Address:		
* Street1: <input type="text" value="210 N Saint Andrews Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Dothan"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="AL: Alabama"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="36303-4840"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Dothan Police Department"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Taylor"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Williams"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Accounting/Grant Coordinator"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="334-615-3632"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="tbwilliams@dothan.org"/>		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: C: City or Township Government		
Type of Applicant 2: Select Applicant Type:		
Type of Applicant 3: Select Applicant Type:		
* Other (specify):		
* 10. Name of Federal Agency: Bureau of Justice Assistance		
11. Catalog of Federal Domestic Assistance Number: 16.738		
CFDA Title: Edward Byrne Memorial Justice Assistance Grant Program		
* 12. Funding Opportunity Number: O-BJA-2022-171368		
* Title: BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program - Local Solicitation		
13. Competition Identification Number: C-BJA-2022-00155-PROD		
Title: Category 2 - Applicants with eligible allocation amounts of \$25,000 or more		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>
* 15. Descriptive Title of Applicant's Project: Dothan Aircraft Equipment/Houston County In-Car Cameras		
Attach supporting documents as specified in agency instructions.		
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="002"/>	* b. Program/Project: <input type="text" value="002"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="10/01/2022"/>	* b. End Date: <input type="text" value="10/01/2023"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="68,280.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="68,280.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Mark"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Saliba"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="334-615-3000"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="mayor@dothan.org"/>	
* Signature of Authorized Representative: <input type="text" value="Completed by Grants.gov upon submission."/>	* Date Signed: <input type="text" value="Completed by Grants.gov upon submission."/>

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: <input type="text" value="Dothan Police Department"/> * Street 1: <input type="text" value="210 N. Saint Andrews Street"/> Street 2: <input type="text"/> * City: <input type="text" value="Dothan"/> State: <input type="text" value="AL: Alabama"/> Zip: <input type="text" value="36303"/> Congressional District, if known: <input type="text" value="002"/>		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: <div style="border: 1px solid black; height: 100px;"></div>		
6. * Federal Department/Agency: <input type="text" value="Dothan Police Department"/>		7. * Federal Program Name/Description: <input type="text" value="Edward Byrne Memorial Justice Assistance Grant Program"/> CFDA Number, if applicable: <input type="text" value="16.738"/>
8. Federal Action Number, if known: <input type="text"/>		9. Award Amount, if known: \$ <input type="text" value="68,280.00"/>
10. a. Name and Address of Lobbying Registrant: Prefix: <input type="text"/> * First Name: <input type="text" value="Taylor"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Williams"/> Suffix: <input type="text"/> * Street 1: <input type="text" value="210 N. Saint Andrews Street"/> Street 2: <input type="text"/> * City: <input type="text" value="Dothan"/> State: <input type="text" value="AL: Alabama"/> Zip: <input type="text" value="36303"/>		
b. Individual Performing Services (including address if different from No. 10a) Prefix: <input type="text"/> * First Name: <input type="text" value="Taylor"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Williams"/> Suffix: <input type="text"/> * Street 1: <input type="text" value="210 N. Saint Andrews Street"/> Street 2: <input type="text"/> * City: <input type="text" value="Dothan"/> State: <input type="text" value="AL: Alabama"/> Zip: <input type="text" value="36303"/>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
* Signature: <input type="text" value="Completed on submission to Grants.gov"/> * Name: Prefix: <input type="text" value="Mr."/> * First Name: <input type="text" value="Mark"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Saliba"/> Suffix: <input type="text"/> Title: <input type="text" value="Mayor"/> Telephone No.: <input type="text" value="334-615-3000"/> Date: <input type="text" value="Completed on submission to Grants.gov"/>		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

2022 Alabama LOCAL JAG ALLOCATIONS

Listed below are all jurisdictions in the state that are eligible for FY 2022 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the JAG Technical report here: <https://bjs.ojp.gov/library/publications/justice-assistance-grant-jag-program-2021> and current JAG Frequently Asked Questions here: <https://bja.ojp.gov/program/jag/frequently-asked-questions>.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
 (2) Direct allocations are listed alphabetically below the shaded, disparate groupings.
 (3) Counties that have an asterisk (*) under the "Direct Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
AL	CALHOUN COUNTY	County	*	
AL	ANNISTON CITY	Municipal	\$44,456	\$44,456
AL	COFFEE County	County	*	
AL	ENTERPRISE City	Municipal	\$12,850	\$12,850
AL	DALE COUNTY	County	*	
AL	OZARK CITY	Municipal	\$11,294	\$11,294
AL	DALLAS COUNTY	County	*	
AL	SELMA CITY	Municipal	\$13,369	\$13,369
AL	ETOWAH COUNTY	County	*	
AL	GADSDEN CITY	Municipal	\$26,219	\$26,219
AL	HOUSTON COUNTY	County	\$10,176	
AL	DOTHAN CITY	Municipal	\$58,104	\$68,280
AL	JACKSON COUNTY	County	*	
AL	SCOTTSBORO CITY	Municipal	\$14,446	\$14,446
AL	JEFFERSON COUNTY	County	\$49,045	
AL	BIRMINGHAM CITY	Municipal	\$291,559	\$340,604
AL	LAUDERDALE COUNTY	County	*	
AL	FLORENCE CITY	Municipal	\$18,317	\$18,317
AL	MADISON COUNTY	County	\$35,278	
AL	HUNTSVILLE CITY	Municipal	\$119,561	\$154,839
AL	MOBILE COUNTY	County	\$12,770	
AL	MOBILE CITY	Municipal	\$151,207	\$163,977
AL	MONTGOMERY COUNTY	County	*	
AL	MONTGOMERY CITY	Municipal	\$120,319	\$120,319
AL	MORGAN COUNTY	County	*	
AL	DECATUR CITY	Municipal	\$17,120	\$17,120

Res. No. 2022-222, accepting a grant in the amount of \$68,280.00 from the U.S. Department of Justice, continued.

Section 3. That Mark Saliba, Mayor of the City of Dothan and in such capacity, is hereby authorized and directed to execute said agreement and to apply for and accept said funding for and in the name of the City of Dothan.

PASSED, ADOPTED AND APPROVED on July 19, 2022

ATTEST:

Wendy Shiver
City Clerk

Mayor

Associate Commissioner District 1

Associate Commissioner District 2

Associate Commissioner District 3

Associate Commissioner District 4

Associate Commissioner District 5

Associate Commissioner District 6

BOARD OF CITY COMMISSIONERS

Mayor Pro tem

Proposed Change
Posted 07/26/2022 – 08/04/2022

Information Technology (IT) Technician – Risk Management

Grade X1 Wage Range \$14.20 - \$20.30

Division	Department	Location
Commission	Commission	Dale County Commission

Reports To
Administrator

Job Summary

Provide installation, repair and upkeep of the computer, communications networks, and time and attendance software throughout the properties of the Dale County Commission. Oversee cyber security awareness and training. Assists in managing risk management programs. Fill in as needed by Commission.

Duties and Responsibilities

1. Install, configure and upgrade, computer hardware, software, and attached peripherals, network and desktop operating systems, applications and associated cabling.
2. Maintain work orders and job related documentation.
3. Ensure adherence to good safety standards.
4. Model and maintain high ethical standards.
5. Demonstrate initiative in the performance of assigned responsibilities.
6. Maintain expertise in assigned area to fulfill project goals and objectives.
7. Participate successfully in the training programs offered to increase skill and proficiency related to assignment.
8. Keep supervisor informed of potential problems or unusual events.
9. Respond to inquiries and concerns in a timely manner.
10. Exhibit interpersonal skills to work as an effective team member.
11. Demonstrate support for the Dale County Commission and its goals and priorities.

12. Demonstrate initiative in identifying potential problems or opportunities for improvement.
13. Perform other tasks consistent with the goals and objectives of this position.
14. Serves as active safety coordinator for Dale County.
15. Maintains current SIDP information for all safety sensitive departments.
16. Conduct safety observation reports.
17. Provide recommendations for improving safety in the workplace.
18. Act as a liaison between management and external safety agencies.
19. Attends safety walks and inspections.
20. Investigate accidents that occur onsite and identify possible causes of the accident.
21. Attends yearly training for Dale County's SIDP program.
22. Maintain County Website and social platforms.
23. Assists in managing risk management programs, including loss prevention, insurance administration and risk assessments.

IT Technician

Supervisory Responsibilities - None

Physical Demands

Standing	Walking	Sitting
Up to 33%	33 - 66%	33 - 66%

Stooping, Kneeling, Crouching,	Climbing or Balancing
33 - 66%	Up to 33%

Use Hands to Finger, Handle,	Reaching with Hands and Arms
More than 66%	More than 66%

Tasting or	Talking or Hearing
Up to 33%	More than 66%

Lifting Up to 10lbs	Up to 25lbs	Up to 50lbs	Up to 100lbs	More than
Up to 33%	Up to 33%	Up to 33%	Up to 33%	Up to 33%

Vision: Close Vision	Distance Vision	Depth Perception	Ability to Adjust
Yes	Yes	Yes	Yes
Color Vision	Peripheral Vision		
Yes	Yes		

Specific physical duties

Body movement or mobility to move, stoop, sit, stand, walk and bend. Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects. Must see well enough to read computer screens and manuals.

Noise: Very Quiet	Quiet	Moderate	Loud Noise	Very Loud Noise
Yes	Yes	Yes	Yes	Yes

Specific Noise Duties

Hear well enough to understand verbal and telephone communications; hearing aid acceptable. Speak well enough to politely and effectively communicate with co-workers and general public. Exposure to a general office environment.

Comments

Must be willing to work overtime, wear appropriate office attire, and travel occasionally.

IT Technician

Job Specifications

Knowledge of computing hardware and software.
Knowledge of operating systems and networks.
Knowledge of phone systems.
Knowledge of programmable HVAC.
Knowledge of time and attendance software.
Ability to troubleshoot hardware and software.
Ability to communicate effectively orally and in writing.
Ability to conduct workshops and training.
Ability to build, repair and service a variety of technology equipment.

Education

High School Diploma or GED equivalent. Post-secondary training in electronics, networking and technology.

Work Experience

Experience in all of the above preferred.

Licenses

Valid Alabama Drivers' License. Must be insurable.

Preferences

Previous Information Technology experience.

Approved