



Dale County Commission

Commission Meeting Minutes – February 25, 2025

The Dale County Commission convened in a regular session Tuesday, February 25, 2025, the following members were present: Chairman Steve McKinnon; District One Commissioner Chris Carroll; Two Commissioner Donald O. Grantham; District Three Commissioner Adam Enfinger District; and Four Commissioner Frankie Wilson.

Chairman McKinnon called the meeting to order at 10:00am. Commissioner Carroll opened with prayer. Commissioner Grantham followed with the Pledge of Allegiance.

APPROVED – AGENDA, MINUTES & MEMORANDUM OF WARRANTS

Commissioner Enfinger made a motion to approve the agenda with the addition of #9- OCAP, Inc. board appointment.

Memorandum of Warrants:

- Accounts Payable Check Numbers: 101699 – 101812.
- Payroll Check Numbers: 155020 – 155020.
- Direct Deposit Check Numbers: 431650 - 431804.

Minutes: Commission Meeting of February 11, 2025.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – PERSONNEL

Commissioner Grantham made a motion to approve the following:

- Kimberly Goode – Revenue – Motor Vehicle Chief Clerk – Promotion.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – PERSONNEL TRAVEL

Commissioner Enfinger made a motion to approve the following:

- Matt Murphy, Andrew Faulk – Road & Bridge – ACEA Conference – May 5-8, 2025.
- David Williams – Road & Bridge – SWANA Spring Seminar – March 30-April 2, 2025.
- John Cawley – Coroner office – Coroner’s Conference, Orange Beach, AL – March 30 – April 3, 2025.(revised from 01/28/25)
- Sheila Waller, Mark Ashcroft, Brittany Hudson, Brandy Lavender – Reappraisal – District AAAO meeting – Clanton, AL.
- Cheryl Ganey, Nicky Bull – Commission/Attorney – Attorney & Administrator Legislative Update – Prattville, AL.
- Cheryl Ganey – Commission – Administrator Conference – May 7-9, 2025.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – FY26 COUNTY LEVIES ALCOHOL LICENSING

Commissioner Wilson made a motion to approve the FY26 County Levies for Alcohol Licensing. Exhibit 1.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – SURPLUS ASSETS

Commissioner Carroll made a motion to approve to surplus assets from the Road & Bridge department. Exhibit 2.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – J. M. WOOD AGREEMENT

Commissioner Grantham made a motion to approve an agreement with J.M. Wood to sell the surplus assets from the Road & Bridge department. Exhibit 3.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – AUBURN EXTENSION SPONSORSHIP

Commissioner Carroll made a motion to approve a sponsorship of \$250.00 for the Children’s Groundwater Festival.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – DALE CO WATER AUTHORITY BOARD APPT

Commissioner Wilson made a motion to approve the following board appointments:

- Mr. Jimmy Ward, At Large Representative.
- Mr. Richard E. Parker, District 4 Representative

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – DALE COUNTY CLASSIFICATION & PAY PLAN

Commissioner Grantham made a motion to approve, for a 10-day review, two new positions to the Dale County Classification and Pay Plan : Sergeant Investigator and Coroner Clerk. Exhibit 4.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – OCAP BOARD APPOINTMENT

Commissioner Carroll made a motion to approve Ms. Edna Green for a 5-year board appointment for Organized Community Action Program, Inc.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman McKinnon announced that the next regular meeting of the Dale County Commission will be Tuesday, March 11, 2025, at 10:00am.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Wilson made a motion to adjourn the meeting. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



Steve McKinnon, Chairman

Exhibit 1

NO CHANGES

	*FILING FEE	STATE LICENSE FEE	COUNTY LICENSE FEE	RENEWAL TOTAL	NEW LICENSE TOTAL
010 Lounge Retail Liquor - Class I	\$50.00	\$300.00	\$100.00	\$400.00	\$450.00
011 Lounge Retail Liquor - Class II - (Package)	\$50.00	\$300.00	\$100.00	\$400.00	\$450.00
020 Restaurant Retail Liquor	\$50.00	\$300.00	\$100.00	\$400.00	\$450.00
031 Club Liquor - Class I	\$50.00	\$300.00	\$100.00	\$400.00	\$450.00
032 Club Liquor - Class II	\$50.00	\$750.00	\$100.00	\$850.00	\$900.00
** 040 Retail - Beer - (On or Off Premises)	\$50.00	\$150.00	\$75.00	\$225.00	\$275.00
** 050 Retail - Beer - (Off Premises Only)	\$50.00	\$150.00	\$75.00	\$225.00	\$275.00
** 060 Retail Table Wine (On or Off Premises)	\$50.00	\$150.00	\$75.00	\$225.00	\$275.00
** 070 Retail Table Wine (Off Premises Only)	\$50.00	\$150.00	\$75.00	\$225.00	\$275.00
080 Liquor Wholesale	\$50.00	\$500.00	\$100.00	\$600.00	\$650.00
** 090 Wholesale Beer Only	\$50.00	\$550.00	\$275.00	\$825.00	\$875.00
** 100 Wholesale Table Wine Only - 16.5% or Less	\$50.00	\$550.00	\$275.00	\$825.00	\$875.00
** 110 Wholesale Table Wine & Beer Combined	\$50.00	\$750.00	\$375.00	\$1,125.00	\$1,175.00
120 Warehouse License	\$50.00	\$200.00	\$100.00	\$300.00	\$350.00
** 130 Additional Warehouse - Wine, Beer or Both	\$50.00	\$200.00	\$100.00	\$300.00	\$350.00
140 Special Events Retail	\$50.00	\$150.00	\$100.00	N/A	\$300.00
150 Special Retail License - 30 days or less	\$50.00	\$100.00	\$100.00	N/A	\$250.00
160 Special Retail - More than 30 days	\$50.00	\$250.00	\$100.00	\$350.00	\$400.00
170 Retail Common Carrier	\$50.00	\$150.00	\$100.00	\$250.00	\$300.00
200 Manufacturer	\$50.00	\$500.00	\$100.00	\$600.00	\$650.00
** 210 Importer	\$50.00	\$500.00	\$250.00	\$750.00	\$800.00
** 220 Brewpub	\$50.00	\$1,000.00	\$500.00	\$1,500.00	\$1,550.00
230 International Motor Speedway	\$50.00	\$300.00	\$300.00	\$600.00	\$650.00
240 Non Profit - Tax Exempt	N/A	N/A	N/A	N/A	N/A
250 Wine Festival License	\$50.00	\$50.00	\$50.00	N/A	\$150.00
260 Wine Festival Participant License	\$50.00	\$15.00	\$15.00	N/A	\$80.00
500 Direct Wine Shipper	\$50.00	\$200.00	\$200.00	\$350.00	\$450.00
510 Wine Fulfillment Center	\$50.00	\$500.00	\$500.00	\$1,000.00	\$1,050.00
520 Additional Wine Fulfillment Center	\$50.00	\$100.00	\$100.00	\$200.00	\$250.00
530 Delivery Service License	\$100.00	\$250.00	N/A	\$250.00	\$350.00
800 In-State Winery Off-Site Tasting Permit	\$50.00	N/A	\$0.00	\$0.00	\$50.00
Hospitality Management Program License	\$50.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,050.00
Food or Beverage Truck License	\$50.00	\$300.00	\$300.00	\$600.00	\$650.00

* A non-refundable filing fee is charged to all new licenses and transfers.

** May not charge more than one-half of the State fee for this type of license.

SIGNED: Stan McLean
Authorized County Official

Chairman
Title

02/25/25
Date

County Engineer
Matthew W. Murphy, P.E.



Assistant County Engineer
Andrew J. Faulk, P.E.

DALE COUNTY ROAD AND BRIDGE

Date: February 25, 2025
To: Dale County Commission
From: Matt Murphy
County Engineer
Subject: Request Surplus Equipment (to be sold at J.M. Wood Auction)

Asset No:	Description	Model/Serial Number
2500	Kennworth T880 Dump Truck	1NKZX4TX0RJ317897
2501	Kennworth T880 Dump Truck	1NKZXPTX4RJ332923
2502	Kennworth T880 Dump Truck	1NKZXPTX6RJ332924

Commission Approved:

Date



Corporate Office: 3475 Ashley Road, Montgomery, AL 36108
South Carolina Office: 115 Belvedere Circle, West Columbia, SC 29172
Phone: 334.264.3265; Fax 334.269.6990

February 6, 2025

Mr. Matt Murphy
Dale County Commission
202 AL-123
Ozark, AL 36360

Re: Surplus Equipment

Dear Matt:

Thank you for allowing J.M. Wood Auction Company, Inc. to submit a proposal for the auction of your surplus equipment. Since 1973, J.M. Wood Auction Co. Inc. has conducted thousands of public auctions and sold billions of dollars of heavy machinery and trucks to buyers across the world. We believe our marketing methods along with our extensive global reach to buyers are necessary for you to achieve the true global market value of your assets.

- ❖ **Auction Location and Date:** The proposed auction will be March 18-21, 2025 at our 100-acre permanent auction facility in Montgomery, Alabama.
- ❖ **Traditional Auction Marketing:** J.M. Wood Auction will promote and feature your equipment in our full color auction magazine. A personalized mailing list will be selected from our database of over 100,000 domestic and international buyers. We will select potential buyers to market to by targeting recent buying patterns, trending industries and regional activity. Your auction will be promoted in numerous industry specific trade magazines as well as in over (300) newspapers reaching a broad range of potential buyers.
- ❖ **Online Auction Marketing:** Our team will go to work immediately posting your inventory with multiple photos and inspections on JMWood.com. Our website is an essential tool in reaching thousands of buyers who visit our site daily. Your inventory will also be posted on numerous worldwide industry related sites in front of millions buyers searching for equipment for their operations in countries across the globe. Your equipment will also be featured in J.M. Wood Auction's award winning social media marketing campaign consisting of outlets such as Face book, Twitter, YouTube and more. J.M. Wood Auction has been recognized by both Facebook and Constant Contact as one of their annual top performing marketing companies.
- ❖ **Auction Delivery, Pre-Auction Services and Set Up:** We encourage you to schedule delivery of your equipment to the auction facility as soon as possible. This allows adequate time for pre- auction services such as detailed inspection reports, photography, video, clean-up, and repairs. J.M. Wood Auction will provide the seller with a detailed report on any repairs and clean-up deemed necessary to make the equipment bring the maximum dollar. No repairs will be made without prior consent from Seller. J.M Wood Auction will coordinate an

on-site detailed clean-up service on the equipment listed on the sellers (Exhibit "A"). J.M. Wood Auction will have representatives aggressively marketing your equipment and answering questions from prospective buyers prior to the auction.

- ❖ **Auction Day:** With 50 years in the auction business, it is in our blood. We live for auction day and it is exciting! When you arrive at one of our world-class drive-through auction facilities you will find a team of professionals that know and love their job. A detailed auction catalog with lot numbers will be presented to all the pre-approved buyers on hand. The equipment will be paraded past the auction theatre full of attendees and broadcast live on the internet as well. We will furnish all personnel to conduct the auction, collect proceeds, and assist in load-out.
- ❖ **Online Auction Bidding:** JMWoodLive.com is our exclusive proprietary online bidding service. Since its inception we have registered tens of thousands of pre-approved national and international buyers. Multiple photos of the exterior, interior and components of every item will be posted for online buyers. In addition, we provide detailed inspection services on any equipment the prospective buyer may need.
- ❖ **Buyer Services:** Prior to the auction, J.M. Wood Auction provides the buyer with detailed inspection services, financing options and logistical estimates. After the auction, we will coordinate logistics as well as dismantle and containerize equipment headed to the port.
- ❖ **Post Auction and Payment Terms:** J.M. Wood Auction will furnish a computerized statement of each item sold. We will issue Seller a check for full settlement within twelve (12) banking days after the date of auction. Any service fees incurred such as clean-up, repairs, and transportation will be deducted from seller's final net proceeds.
- ❖ **Liens and Encumbrances:** Auctioneer acts as Seller's agent. Seller guarantees that he/she is the sole owner of items being sold and states that items are free of all mortgages, liens and encumbrances. Seller agrees to disclose all specific liens, blanket liens, mortgages, taxes, encumbrances or claims of any sort and states he is not connected to claim by Bankrupt Court or IRS. In the event such claim should exist Seller agrees to pay all legal expenses incurred by Auctioneer to protect and defend clear title. Seller hereby authorizes J.M. Wood Auction Co., Inc. (hereby known as Auctioneer) at the absolute discretion of Auctioneer to carry out title searches in respect of the equipment at the expense of Seller, but in no case, shall Auctioneer have a duty to conduct, nor be responsible for the results of any such title search.
- ❖ **OPTION A: (STRAIGHT COMMISSION)**
J.M. Wood Auction Company, Inc. offers the Dale County Commission a commission rate of 5% Absolute charged to gross sales.


Again, thank you for allowing J.M. WOOD AUCTION COMPANY, INC. to present this proposal - we look forward to conducting your auction.

"We Turn Equipment into Cash"



Dale County Commission

2/25/25
Date



Ruston R. (Russ) Wood, Vice President
J.M. Wood Auction Co., Inc.
Licensed Alabama Auctioneer

2-6-25
Date



Curtis A. (Curt) Brown
Governmental Director
J.M. Wood Auction Co., Inc.

2/6/25
Date

THIS DOCUMENT IS CONFIDENTIAL; IT CONTAINS PROPRIETARY INFORMATION THAT IS INTENDED ONLY FOR USE BY AUTHORIZED J.M. WOOD AUCTION CO., INC. REPRESENTATIVES AND AUCTIONEERS. THIS DOCUMENT MAY NOT BE COPIED OR SHARED WITH ANY PARTY OTHER THAN J.M. WOOD AUCTION CO., INC. UNAUTHORIZED USE IS STRICTLY PROHIBITED.

Matthew Murphy
 Dale County, AL
 202 AL-223
 Olaton, AL 36360

EXHIBIT A - INVENTORY



SALE DATE	YEAR	NAME	MODEL	S/N	DESCRIPTION	HRS/MILES	CONDITION	REPAIRS REQUIRED
MARCH 18-21, 2025	2024	KENWORTH	T860	1HK2K4TGDJ312097	Tri Axle, 500 HP Cummins XIS engine, Allison 4500 BDS A/T, 46K rear, 20K front, 16" Cx body, 11.82M.S rear tires, 425/65R22.5 front tires	55,000		*clean-up
	2024	KENWORTH	T860S	1HK2KPT44H332324	Tri Axle, 510 HP Paccar 86K.63 engine, Allison 4500 BDS A/T, 46K rear, 20K front, 16" Cx body, 11.82M.S rear tires, 425/65R22.5 front tires	31,000		*clean-up
	2024	KENWORTH	T860S	1HK2KPT44H332323	Tri Axle, 510 HP Paccar 86K.63 engine, Allison 4500 BDS A/T, 46K rear, 20K front, 16" Cx body, 11.82M.S rear tires, 425/65R22.5 front tires	37,000		*clean-up

Commission Rate:	5%
Sale Date:	MARCH 18-21, 2025

Customer Initials
 JMM Initial

[Signature]

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ATTENTION: All repairs must be performed on the equipment as set forth in this report. If any of the above listed repairs are not performed or minimum requirements not met J.M. Wood Auction Co., Inc will have the repairs completed and deducted from seller's proceeds. ALL EQUIPMENT MUST BE IN THE SAME OR BETTER WORKING CONDITION, AS WHEN THIS CONDITION REPORT/APPRaisal WAS DONE. Should any of the foregoing conditions not be met, the equipment will be subject to reappraisal and/or reevaluation by an agent of J.M. Wood Auction Company, Inc.

CONDITIONS OF TRUCK GUARANTEE

1. Vehicles must be in road-worthy condition, including engine (example; water in the oil or excessive blow-by not acceptable). Brakes must be at least 60%.
2. Body damage on cab or body is not accepted. Broken glass not accepted, any factory-installed equipment must be in working condition (radio, air conditioner, lights, dump body tarps, etc.). All units must crank by the key.
3. Tires must have sound casing, average 60% remaining tread with original rubber in all positions. Each Truck must have matched tread on rear axles.
4. Trucks must be delivered with clear and acceptable titles at time of sell.
5. Dump Body and Flat Body all hoist working properly, no hydraulic leaks, PTO working properly, sidewalls and floors in saleable condition (no bends, pits, or breaks).
6. Trucks must be delivered with on road fuel. No "OFF ROAD" fuel is acceptable and will require that we replace the fuel and fuel filters on the units in question.

CUSTOMER INITIAL: *SM*

DATE: *02-25-25*

JMW INITIAL: *CRJ*

DATE: *2/6/25*

Investigator Sergeant

Grade S-12a Salary Range \$19.49 - \$27.87

Division	Department	Location	Reports to
Investigations	Sheriff	Dale County Commission	Chief Investigator

Job Summary

Assists the Chief Investigator in the investigation division and its personnel.

Duties and Responsibilities

Assists in schedule assignments and ensures completion of duties by investigators.

Patrols all sectors of the jurisdiction.

Assists in supervising crime investigations and drug surveillance.

Documents investigation activities and departmental records. Performs other administrative duties as required by the Chief Investigator.

Ensures the evidence room is maintained and analyzes evidence as required.

Investigates child abuse and sex offense crimes, including homicide. Assists in supervising all investigations and handles the mandated responsibilities of the Community Notification Act.

Makes arrest; completes reports.

Other duties as required.

Investigator Sergeant

Supervisory Responsibilities

Assists the Chief Investigator in interviewing prospective employees. Trains employees. Assign work and guide employees. Assists in performance and salary reviews. Recommend to Chief Investigator new hires, reclassification, promotions and terminations. Recommend disciplinary action.

Physical Demands

Standing

Up to 33%

Walking

Up to 33%

Sitting

More than 66%

Stooping, Kneeling, Crouching

Up to 33%

Climbing or Balancing

Up to 33%

Use Hands to Finger

More than 66%

Reaching with Hands and Arms

More than 66%

Tasing

Up to 33%

Talking or Hearing

More than 66%

Lifting **Up to 10lbs** **Up to 25lbs** **Up to 50lbs** **Up to 100lbs** **More**

Up to 33%

Up to 33%

Up to 33%

Up to 33%

Up top 33%

Vision **Close Vision** **Distance Vision** **Depth Perception** **Ability to Adjust**

Color Vision

Peripheral Vision

No Special Vision

Requirements

Specific Physical Duties

Must see well enough to view evidence such as fingerprints, footprints, hair, fiber, fluids, etc.

Mobility to bend, lift and stand. Must be able to hear well enough to understand spoken communication, recorded audio and video evidence.

Investigator Sergeant

Noise **Very Quiet** **Quiet** **Moderate** **Loud Noise** **Very Loud Noise**

Specific Noise Duties

Exposure to an indoor and outdoor environment. Exposure to crime scenes.

Comments

Must follow all safety procedures. Must be willing to work non-standard hours, weekends, overtime, and holidays as needed. Must have the emotional stability to handle stressful and dangerous situations and be willing to travel to conduct criminal investigations.

Job specifications

Education

High School diploma or equivalent.

Work Experience

Five (5) years of related experience required.

Licenses

Valid Alabama driver's license. Certification in law enforcement and investigation as required.

Preferences

Must have good oral and written communication skills and basic math skills. Requires well-developed people skills and the ability to supervise a small staff. Requires the ability to work independently and exercise good judgement.

Coroner Clerk

Grade – III Pay Range \$10.57 - \$15.11

Division	Department	Location
	Coroner	Dale County Commission

Reports To
Coroner

Job Summary

Maintains all Coroner records of deceased and records of extraditions and transports.
Performs administrative and clerk duties as required.

Duties and Responsibilities

Enters deceased record data into the computer terminal. Prepares and types various reports, records, requisitions, and correspondence.

Reconciles bank statements and handles confidential information.

Assists with reception and referral duties.

Maintains journal and ledger for Coroner and maintains budgetary expenditures records.

Assists in maintaining the security of the Coroner's office.

Other duties deemed necessary by the Coroner.

Coroner Clerk

Supervisory Responsibilities

Physical Demands

Standing
33 - 66%

Walking
33 - 66%

Sitting
33 - 66%

Stooping, Kneeling, Crouching,
Up to 33%

Climbing or Balancing
Up to 33%

Use Hands to Finger, Handle,
More than 66%

Reaching with Hands and Arms
33 - 66%

Tasting or
Up to 33%

Talking or Hearing
More than 66%

Lifting	Up to 10lbs Up to 33%	Up to 25lbs Up to 33%	Up to 50lbs Up to 33%	Up to 100lbs Up to 33%	More than Up to 33%
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Vision	Close Vision	Distance Vision	Depth Perception	Ability to Adjust
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Color Vision	Peripheral Vision	No Special Vision Requirements
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Specific physical duties

Must see well enough to read regular print. Must hear and speak well enough to communicate by telephone or radio.

Noise	Very Quiet	Quiet	Moderate	Loud Noise	Very Loud Noise
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Specific Noise Duties

Exposure to Coroner's environment.

Comments

Must be willing to work non-standard hours, weekends, overtime, and holidays as needed. Must have the emotional stability to handle stressful situations and be willing to travel to various seminars and schools.

Coroner Clerk

Job Specifications

Education

High School diploma or equivalent

Work Experience

Licenses

Preferences

Date